

SCHEDULE –ATKT FORM FILLING

UG A.T.K.T / Backlog EXAMINATION Semester I to VI: March/April - 2025

Date: 01-02-2025

Students, who failed in one or more subjects in Internal or Semester end examinations or both of F.Y (SEM-I, II), S.Y (SEM- III, IV), T.Y (SEM - V, VI) UG programmes, are hereby informed that they should register and apply **ONLINE** From 14th January 2025 to 31st January 2025.

The revised extended date from 03rd February 2025 to 08th February 2025 with a late fee of Rs.100/- for the ATKT examinations tentatively scheduled to be held from the second week of February 2025. The detailed timetable will be displayed in the Examination Portal of (www.nkc.ac.in)

Fee structure is as follows:

No. of subjects failed in Internal or Semester End Examinations	Amount of Fees (Semester Wise)	Schedule for Online Fees Payment
Failed in One Subject	Rs.300/-	From 14 th January 2025 to 31 st January 2025
Failed in Two Subjects	Rs.520/-	
Failed in Three or more Subjects	Rs.2000/-	
		Extended Date: 08 th February 2025 with a late fee of Rs.100/- added to the above.

No forms shall be entertained after **08th February 2025**.

Internal Assessment will be conducted by the respective departments.

Kindly follow the steps given below for the ONLINE Application.

Step-1: The student management system software can be accessed at the following link

<http://cimsstudent.mastersofterp.in/>

Step-2 :(If not registered, site will prompt you to register. Previously registered students can login).

Use student's Username / Password to login and student will be taken to User Profile.

Step-3: Click on the left side (Option Menu) → Examination → Apply for ATKT Exam subject → Course (Semester) → Exam Session → Select the subject → **Select all subject (Mandatory)** → **Calculate Amount** → **Apply for subject**

Step-4: Click on the **PAY NOW** button and student will be re-directed to <https://www.feepayr.com/> on this site, Select → Institute type → College, and use mobile number registered to receive OTP and proceed for payment.

ELIZABETH LEAH GEORGE
1/2/25

Ms. Elizabeth Leah George
Controller of Examinations

Date: 01-02-2025

Application A.T.K.T. Examination Form for Late Entries, Session _____ 20__

Programme/ Course : FY / SY / TY _____ Semester: _____

Date : ___/___/___

INSTRUCTIONS :

1. Attach attested copy of statement of marks of previous examinations.
2. Write the name of the subject you have failed in the given column and clearly write the word 'APP' in front of the subject you want to appear in. (Appeared for INT / EXT)

LEARNER'S DETAIL :

1. Student Id : _____ Seat No. _____ Roll No. : _____
 2. Full Name : Mr./Ms. : _____
SURNAME FIRST NAME FATHER'S NAME
 3. Address : _____

- Contact : (Mobile Self) : _____ (Mobile Parent) : _____
E-Mail ID : _____

4. I am/was a regular learner of FY / SY / TY _____ in the academic year) _____

Sr. No.	Name of the Subject	Appeared For	
		INT	EXT
1			
2			
3			
4			
5			
6			
7			

Late Fees availed : ₹ _____ per subject (as per University of Mumbai)

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ATKT Fees Amount payment : _____

Date of Fee payment: _____

Signature of Prof. In-Charge (Examinations)

Signature of Controller of Examination